

HUDSONVILLE CITY COMMISSION

City Commission Minutes

December 12, 2023

Former Commissioner Leerar ceremonially opened the regular session of the Hudsonville City Commission on Tuesday, December 12, 2023 at 7:01 PM. The Pledge of Allegiance was stated and a moment of silence was held. Mayor Northrup officially called the meeting to order at 7:03 PM.

PROCLAMATION FOR MELISSA HUISMAN

Representative Bradley Slagh was in attendance to present recently retired Library Director Melissa Huisman with a proclamation of appreciation for her 27 years of service to the City of Hudsonville.

OATH OF OFFICE

1113. City Clerk Gruppen administered the Oath of Office to the Mayor and City Commissioners elected at the November 7, 2023 City General Election and appointed at the November 28, 2023 Special Session¹:

Ward 1 Commissioner	Toben DeVree
Ward 2 Commissioner	David Nyitray
Ward 3 Commissioner	Jeremy Kamp
Mayor	Mark Northrup

Those elected and appointed were seated. Mayor Northrup then requested a roll call.

Present: Mayor Northrup, Commissioners Brandsen, DeVree, Groot, Kamp, Nyitray, City Manager Dotson, City Attorney Wood, Finance Director Smith and City Clerk Gruppen.

Absent: Commissioner Bolhuis.

PUBLIC COMMENTS

1114. None.

¹ Commissioner DeVree, Commissioner Nyitray and Mayor Northrup were all officially sworn in prior to this meeting. Due to absences at the November meeting, this was a ceremonial swearing in for them.

CONSENT AGENDA

1115. Motion by Mayor Northrup to approve the Consent Agenda, consisting of the following:

1. Minutes of the City Commission regular session dated November 14, 2023.
2. Minutes of the City Commission special session dated November 28, 2023.
3. Minutes of the City Commission, Planning Commission and DDA joint meeting/training dated November 9, 2023.
4. Minutes of the Terra Square Advisory Committee meeting dated November 8, 2023.

All aye, motion carried.

1116. Fire, Police and Emergency Management statistical reports for November were received as information.

NEW BUSINESS

Public Safety

1117. Lucas Purchase Approval.
Motion by Brandsen, seconded by DeVree, to approve purchasing one Lucas 3.1 Chest Compression System from Stryker and enroll in their maintenance program for a cost of \$19,394.74.

Yea 6, nay 0, motion carried.

Finance

1118. Financial Audit Report for 2022-2023 – Gabridge & Company.
Motion by DeVree, seconded by Nyitray, to accept the 2022-2023 Audit Report as presented by Matt Holland.

Yea 6, nay 0, motion carried.

1119. Finance Director's Financial Reports for November were received as information.

1120. Payment of Bills.
Motion by DeVree, seconded by Nyitray, to confirm the payment of the bills in the amount of \$419,377.71 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, nay 0, motion carried.

1121. ACH Funds Distribution.
Motion by DeVree, seconded by Nyitray, to confirm the funds distributed via automated clearing house in the amount of \$141,772.11 which were distributed between meetings and reviewed by the City Manager.

Yea 6, nay 0, motion carried.

Administration

1122. LED Sign Purchase.
Motion to by Nyitray, seconded by Brandsen, to authorize Postema Sign and Graphics to upgrade the City Hall LED sign for the amount of \$20,930.

Yea 6, nay 0, motion carried.

1123. 2024 Work Session & Regular Session Meeting Dates.
Motion by Brandsen, seconded by DeVree, to adopt the 2024 City Commission meeting schedule as presented.

Yea 6, nay 0, motion carried.

Nominations

1124. Motion by Brandsen, seconded by Nyitray, to nominate Toben DeVree for the appointment of Mayor Pro Tempore.

Yea 6, nay 0, motion carried.

ADJOURNMENT

1125. Motion by DeVree, seconded by Nyitray, to adjourn the regular session at 7:55 PM.

All aye, motion carried.

Jill Gruppen
Hudsonville City Clerk

Mayor Northrup